**Minutes (Adcom)**

**Committee**: IEEE BIOMETRICS COUNCIL

**Meeting Date:**    , 2018                                        **Time:**

**Location: Skype**

**Members:**

**Guests:**

**Apologies:**

**Present:**

President: MARK

* Vishal and Richa will join from January,2019 as per election.
* There will be training session for all the new VE’s.
* IEEE is worried about EOPN style of open access.
* Track gender diversity in conferences and also in nominations and make a review in June.
* For diversity increase women representative and focus on younger members.

Conferences Diaries:

* **IJCB:** Has three proposals. But, IJCB received one proposal from Colombia and another one from China. So, Arun Ross decided to delay the deadline and revised the call. Now the deadline in 15 Jan,2019 and specifically mentioned that the conference must take place in US.
* IJCB members was to take the conference outside US.
* Is the committee willing to take BTAS/IJCB outside US?
* Can BTAS move to European countries?
* Is it possible to take BTAS outside the US?
* There is a plan to combine ICB with BTAS because attendance is going down.
* Take votes from the community for putting the conferences outside the US.
* **ISBA:** Is struggling with low attendance.
* Need to decide either have ISBA in every two year or combine with ICB or make it international.
* Need to take a break from ISBA next year.
* Sebastian already approved BTAS 2019 applications.
* The final report from 2018 is in drop box.
* There are some issues with summer school.
* One of the reasons why the attendance has been going down from BTAS or Biometric conferences is China ranking system. As per China ranking BTAS/IJCB are rank C or rank D conferences or maybe they are not even ranked.
* Need to push the ranking of Biometric conferences at least in level B.
* Need to come up with some ranking mechanism.
* Make a list of Biometric Conferences on the website.

Education and Technical Activity:

* Award Committee Chair will send out a call for application for PHD Thesis Award in one to two weeks. And hopefully this award will present in BTAS 2019.

Publication:

* Newsletter, TBIOM and website will hosted by Mayank.
* Right now Souravi is helping on all three.
* The 4th issue of the Newsletter of this year will available on December.
* The 1st issue of 2019 will not come in early January, may be it will available on late January or early February.